

**Illinois Drafting Educators Association**

**Executive Board Meeting**

**Date- 2-25-2011**

**Marriott Hotel Normal, IL**

**Members in Attendance:** Jennifer O’Leary, Kevin Weston, Dr. Ryan Brown, Randy Jacobs, Nick Low, Gary Hatfield, John Connolly, Jennifer O’Leary, Joe Sieczkowski, Mark Anderson, Steve Skorup and Bob Mihelich.

<u>Call to Order – Approval of Minutes</u>	Call to Order at 8:20 by President Jennifer O’Leary, Nick Low-8:50, Mark Anderson- 9:25 Approval of previous meeting’s minutes-11/10/2010 as read by Kevin Weston. Ryan Brown asked for a clarification of \$3945 budget item reported in the minutes Ryan Brown moved for acceptance of the minutes as corrected. Bob Mihelich-second Motion carried –unanimously
<u>Treasurer’s Report</u>	<ul style="list-style-type: none"><li>• Joe Sieczkowski presented the financial report</li><li>• Ryan Brown asked for clarification about a bill from Redbird Catering and the Fall Conference bills—Thursday costs were about \$900 total</li><li>• Discussion was held about the 2010 budget—major items, ideas for cost savings, future planning, and budget documentation</li><li>• Discussion was held about having the treasurer and a second Board member on the bank account for accountability and transparency.</li><li>• Decided to have the President as the second person.</li><li>• Bob will work with Joe to create a Excell budget document that will allow for clear communication of the budget to Board and IDEA members</li><li>• Kevin Weston moved to accept the report</li><li>• Bob Mihelich-second</li><li>• Motion carried –unanimously</li></ul>
<u>President’s Report</u>	<ul style="list-style-type: none"><li>• President Jennifer O’Leary discussed the following</li><li>• Next meeting will be 4/29/2011 at the Marriott with dinner at 6:00 p.m. and meeting at 8:00 pm.</li><li>• Fall Board meeting will be held 9/9/2011</li><li>• IDEA/TEAI ITEC Fall Conference will be held Oct. 28 and 29</li><li>• IDEA Thursday Fall meeting will be held 10/27</li><li>• IDEA Fall Conference Meeting will be held 10/26 at a location TBA</li><li>• Member at Large search for 2011-12—start asking colleagues</li></ul>
<u>Old Business:</u>	<ul style="list-style-type: none"><li>• Member at Large search took place at Fall Business meeting, Bob Mihelich was approved as the MAL.</li><li>• Board member duties were discussed, especially pertaining to the new MAL.</li></ul>

<p><u>New Business:</u></p>	<ol style="list-style-type: none"> <li>1. Promote membership for 2011-12 <ul style="list-style-type: none"> <li>- Dr. Brown has worked with Steve Parrott at the ISBE, about 250 CADD/drafting teachers listed in Illinois—create a contact email</li> <li>- Nick Low will set up an IDEA Facebook account and page</li> <li>- IDEA Board should send out mailers, as well as, email to contact schools</li> <li>- John Connolly can set up links to other drafting teacher’s sites from the IDEA site.</li> </ul> </li> <li>2. ITEC/IDEA <ul style="list-style-type: none"> <li>- Ryan Brown attended the 3/5/11 TEAI Board meeting</li> <li>- Discussion was held about having all IDEA members register through the TEAI site for the fall conference. <ul style="list-style-type: none"> <li>- \$65 for Thursday- \$50 = Conference + \$15 members</li> <li>- \$115 = \$100 for Thurs + Friday Conference + \$15 members</li> </ul> </li> <li>- ITEC-10/28-29</li> <li>- Kevin Weston is talking to vendors for future planning concerns about the combined conference.</li> <li>- Thursday 10/27 will be IDEA/drafting focused at ISU</li> <li>- Friday- PM- 3 IDEA sponsored drafting related sessions</li> <li>- Saturday- Is postsecondary/TECA focused contest</li> <li>- Dr. Brown will talk to JC about bringing in an Autodesk certification component to the conference.</li> <li>- Future Planning—Talk to TEAI about using Heartlend or ISU Alumni Building for a lower/no cost option.</li> </ul> </li> <li>3. Competition report-Randy Jacobs <ol style="list-style-type: none"> <li>a) Numbers of entrants was presented and discussed</li> <li>b) Regional discussions <ul style="list-style-type: none"> <li>- WIU has withdrawn</li> <li>- Oakton CC has withdrawn—discussion was held about Maine East and West students- Board allowed those students to advance to state due to the last minute cancellation.</li> <li>- Morrison Institute of Tech has withdrawn</li> </ul> </li> <li>c) Switch from State plaques to State medals</li> <li>d) Motion to provide 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place medals and a 1<sup>st</sup> place teacher plaque at the State Contest by Nick Low Second by Joe Sieczkowski Motion approved by Board</li> <li>e) Randy and Joe will check registration list against the PAID registration list.</li> </ol> </li> <li>4. Competition Revision discussion was held with the idea of holding a summer meeting for teachers to participate in and develop future competition categories while revising current contest. Present ideas, brainstorm, or survey IDEA members this spring.</li> <li>5. Board members state responsibilities were discussed.</li> <li>6. IDEA Budget reducing ideas were discussed- awards, hotels, conference sharing location, etc</li> <li>7. Dr. Brown discussed having a TA/Intern perform some IDEA duties for recruitment, registration, etc. Board gave him permission to pursue the idea and report back about duties, costs, etc.</li> <li>8. Discussion was held about having the treasurer and a second Board member on the bank account for accountability and transparency, as well as, producing a quarterly report for the Board. Decided to have the President as the second person. Steve Skorup moved, Mark Anderson seconded, motion passed.</li> <li>9. Website- John Connolly presented that the current cost is \$270 per year and free upgrades. The new cost will be \$270 a year and \$20 / month software</li> </ol>
-----------------------------	---

	maintenance. John motioned to accept, Randy Jacobs seconded, motion passed.
<u>Adjournment:</u>	Adjourned at 11:05 Ryan Brown moved Nick Low seconded  Motion: CARRIED

Respectfully submitted,  
Steve Skorup  
IDEA Board Secretary